



Office of the Dean · Graduate School-New Brunswick  
25 Bishop Place · New Brunswick · New Jersey 08901-1181  
732/932-7034 · 732/932-7407

**TRANSFER FROM ONE GRADUATE PROGRAM TO ANOTHER**  
**(BEFORE COMPLETING A DEGREE)**

- Currently registered students who *DO NOT* intend to complete degree in current program.
- Complete and submit this form to Program Director for signature.
- Application, file, and transcript will be forwarded to **prospective** Program Director for signature.
- Upon approval, return to the Graduate School-New Brunswick for evaluation.

**TO BE COMPLETED BY THE STUDENT:**

Name \_\_\_\_\_ ID# \_\_\_\_\_

Street \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone (day) \_\_\_\_\_ (evening) \_\_\_\_\_

Citizenship: U.S. \_\_\_\_\_ U.S. Perm. Res. \_\_\_\_\_ Foreign \_\_\_\_\_

Date of enrollment in Graduate School-NB \_\_\_\_\_

Current Program and degree status \_\_\_\_\_

Desired Program and degree status \_\_\_\_\_

Term effective:                      Fall \_\_\_\_\_ Spring \_\_\_\_\_ Summer \_\_\_\_\_ Year \_\_\_\_\_

Please explain why you are applying for this program change:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**TO BE COMPLETED BY INTERNATIONAL SERVICES:**

**International Students** must provide financial documentation to submit for review to the Office of International Faculty and Student Services, 180 College Avenue, CAC. The endorsement must be obtained after submitting to program director.

\_\_\_\_\_  
Signature (International Student Advisor)

\_\_\_\_\_  
Date

**TO BE COMPLETED BY CURRENT PROGRAM DIRECTOR:**

I have reviewed this request for transfer. I *recommend* \_\_\_\_\_ *do not recommend* \_\_\_\_\_ the transfer for the reasons indicated below.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Current Director

\_\_\_\_\_  
Date

**TO BE COMPLETED BY PROSPECTIVE PROGRAM DIRECTOR:**

The candidate *is* \_\_\_\_\_ *is not* \_\_\_\_\_ acceptable to the graduate program in \_\_\_\_\_ as a prospective candidate for the \_\_\_\_\_ degree. The reasons for *acceptance* or *non-acceptance* are indicated below.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Prospective Director

\_\_\_\_\_  
Date

**TO BE COMPLETED BY GRADUATE SCHOOL-NEW BUNSWICK:**

Conditions for this transfer: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

School 16 Class \_\_\_\_\_ Curriculum \_\_\_\_\_ Degree \_\_\_\_\_

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Effective: Fall \_\_\_\_\_ Spring \_\_\_\_\_ Summer \_\_\_\_\_ Year \_\_\_\_\_

\_\_\_\_\_  
Dean's Signature

\_\_\_\_\_  
Date