

GRADUATE SCHOOL-NEW BRUNSWICK ACADEMIC CALENDAR FOR FALL TERM 2009

Permission from the Office of the Dean is required for: undergraduates wishing to enroll in graduate courses, credit overloads (17 credits or more including assistantship credits), and courses at Princeton, RWJ Medical School, School of Public Health, and NB Theological Seminary and the Inter-University Doctoral Consortium. Permission from the graduate program is required for courses that require a special permission number or a prerequisite override.

Paper Term bills will no longer be mailed. Once a student registers, the term bill is available on line at www.studentabc.rutgers.edu.

To avoid a late payment fee, students are advised to pay their term bill by their term bill due date. If a student registers after classes begin, the term bill payment due date is the day they register.

Late payment fees are currently \$125.00.

Payroll deduction is available for most students on assistantships or fellowships. Payment plans are available for others by contacting University Accounting Services at 1-800-833-9783 or download their application at www.studentabc.rutgers.edu. After the first week of classes students must apply` directly to Student Accounting, Room 138, Records Hall, College Avenue Campus, 732-932-7019.

Monday, August 31, 2009

Deadline for Fall registration. After this date, students will be charged **\$50.00 late registration fee.**

Tuesday, September 1, 2009

Fall term begins. **Complete withdrawals from the University on or after this date yield prorated refunds during the first six weeks of the semester.** Courses with less than five students are subject to cancellation.

Tuesday, September 1 - Tuesday, September 8, 2009

Students may **drop** courses without a W grade **in person, via the phone registration system or on the web.** An advisor's approval is **not** required for course drops during this time period. Any course dropped during this period will be removed from the transcript and tuition will not be charged.

Tuesday, September 1 - Tuesday, September 8, 2009

Student may **add** courses **without permission** in person, via the phone registration system or on the web.

Wednesday, September 9 - Tuesday, September 15, 2009

Students may **drop** courses **without a W grade in person only** at the Graduate Registrar, Graduate School-New Brunswick, or their graduate program office. If students **drop via the phone registration system or on the web a W will be posted and tuition will be charged.**

Wednesday, September 9 -Tuesday, September 15, 2009

Students may **add** courses **without permission in person only** at the Graduate Registrar, Graduate School-New Brunswick, or their graduate program office. **Students will not be able to add courses via the phone registration system or on the web. Adds must be done in person.**

Wednesday, September 16, 2009

As of this date, students must have the **approval of an advisor and the Graduate School-New Brunswick in order to add course(s)**. Adds must be done in person through the graduate program or dean's office.

As of this date, **drops result in a W being posted on the transcript and a tuition charge**. Drops will be **possible via phone, web or in person through the 7th week of the term (Tuesday, October 20, 2009) with a W grade and tuition charge**.

Friday, September 18, 2009

Last Day to register for the Saturday, October 3rd foreign language exam. Information and applications for these exams may be obtained at the Language Lab, Seminary Place, College Avenue Campus, 732-932-7373.

Friday, October 2, 2009

Last day to file a diploma application and submit completed theses and dissertations and candidacy forms to receive an October degree. Students who previously filed a diploma application for May 2009 must file a new diploma application by this date. Further information is available from the Graduate Registrar (Room 200F ASB, Busch Campus; 732-445-3556).

Wednesday, October 21 - Tuesday, November 24, 2009

All requests for course drops and changes to audit/not for credit status (N prefix) during this time period must be approved by the dean's office. Students must request that the instructor send a paper or email memo that clearly states the student's grade and/or academic status as of the date given to the dean's office for review.

Only students in good academic standing will be permitted to drop. A W will be posted on the transcript and tuition is charged. Students are subject to failing grades at the discretion of the instructor.

Friday, October 30, 2009

Last day to register for the Sunday, November 15th foreign language exam. Information and applications for these exams may be obtained at the Language Lab, Seminary Place, College Avenue campus; 732-932-7373.

Wednesday, November 25, 2009

No further course drops or changes to audit/not for credit (N prefix) status will be approved as of this date.

Monday, December 21, 2009

End of Fall exam period.

Wednesday, January 6, 2010

Last day to file a diploma application and submit completed theses and dissertations and candidacy forms to receive a January degree. Students who previously filed a diploma application for October 2009 must file a new diploma application by this date. Further information is available from the Graduate Registrar (Room 200F ASB, Busch Campus; 732-445-3556).

Research (700 level) and N-prefix registrations are to be graded either S (satisfactory), U (unsatisfactory), or IN (incomplete).

Grades of NG (no grade given) will be posted by the Graduate Registrar for any grades left blank on rosters. NG converts to an F grade at the end of the next term. Students who have not completed work should be given an IN instead. Students who did not attend the course should be referred to the dean's office.

